

How to reactivate an FFA Alumni affiliate

- A. Search in your school or old Alumni records for past rosters and membership lists. On these you will find your affiliate number and life members.
- B. You can contact the Wisconsin FFA Alumni Executive Director for this information or for copies of past rosters. The director can also check the at-large Wisconsin list to see if there are life members in your area that may have been transferred to the at-large list when your affiliate become inactive.
- C. You will need 10 members to become active. Your life members count in this total.
- D. Find your old or develop a tentative constitution and bylaws prior to the meeting. You can obtain sample copies from the State or National offices or check to see if a copy of your old constitution is on file.
- E. Call a meeting of your nucleus people. Include your Wisconsin State Council sectional representatives for their assistance.
 1. Review the purpose and benefits of a local affiliate and how will help local FFA members and the agricultural education program.
 2. Discuss the procedure for re-activating a local affiliate.
 3. Define membership eligibility.
 4. Appoint a chairperson to assign duties.
 5. Make a list of potential members and divide the responsibility of contacting each prospect between nucleus committee members. Also see if any past members are still in the area and contact them about the reactivation of the affiliate.
- F. Publicize an organizational meeting that is open to the public, the alumni affiliate and other community members.
 1. Write and deliver a news release to the local media and announce meeting date, location and purpose.
 2. Have FFA members send handwritten invitations to parents, administrators and community leaders.
 3. Nucleus committee members contact potential members in person or by telephone. Ask people to spread the word to at least five other individuals.
- G. Conduct the Organizational meeting.
 1. Present the purpose of the meeting.
 2. Review the alumni promotional materials.
 3. Invite a State FFA Alumni Council member to assist in presenting the purpose and objectives of the FFA Alumni Association.
 4. Elect officers.
 5. Establish local dues and set date for next meeting.
- H. Send Necessary Items to State FFA Alumni Association
 1. There is not a specific form that needs to be filled out.
 2. The information needed is:
 - i. Name of the affiliate and affiliate number
 - ii. Names and membership numbers (if available) of life members
 - iii. Current addresses, phone numbers, and email of members.
 - iv. Current addresses, phone numbers, and email of officers.
 - v. Dues are \$16.(\$6 for State annual dues and \$10 for National annual dues)
 3. Contact Wisconsin State Executive Secretary, Executive committee members, or sectional representatives for any other help that you need.